



Setting up Partnership for Children (PfC) programmes with a new partner organisation

Introducing our programmes into a new country involves several steps. Here is a general outline. Please note that we can only form partnerships with registered organisations such as charities/NGOs, schools or training organisations. The organisation needs to be registered and have a set of audited accounts.

1. Initial contact and meeting

Following an organisation sending a written expression of interest including a set of accounts and registration documents, we will arrange a meeting to find out more about the organisation.

2. Due diligence process

PfC will undertake a due diligence exercise on the proposed partner organisation, including reviewing recent accounts, CVs of senior staff, and references from related organisations.

3. Appointment of coordinator

The partner appoints a Coordinator, to liaise with PfC and to recruit schools, organise training, liaise with teachers etc.

4. Agreement

A licence agreement is prepared, for PfC and the partner to discuss. A final version is agreed and signed by both parties.

5. Licence

The licence gives the partner the right to run the programmes for an agreed length of time (typically, a pilot period, and subsequently two – five years) and within an agreed geographical area (which may be a whole country or a specific city or region). An annual licence fee and royalties are payable to PFC. The level of the fee depends on the length and scope of the licence.

6. Translation of materials

PfC provides the programme materials in English, in hard copy and electronic files. The partner arranges translation into its local language.

6. Production of materials

The partner arranges printing of the materials in its local language.

Alternatively, where the language of instruction is English, the partner may purchase materials in English from PFC.

7. Training of trainers/teachers

PfC provides the initial training course in English, for trainers, for which an additional fee is payable. This can also include the first group of teachers. The course can be held online, or in person in England (where trainers can visit classes in action) and/or in the partner's own country.

Thereafter, the aim is to localise training as quickly as possible.

8. Become part of our global network

PfC will continue to support you as you roll out the programme. We host regular international partner meetings to share best practice. All partner organisations are expected to contribute to the development of the PFC programmes and network.

www.partnershipforchildren.org.uk